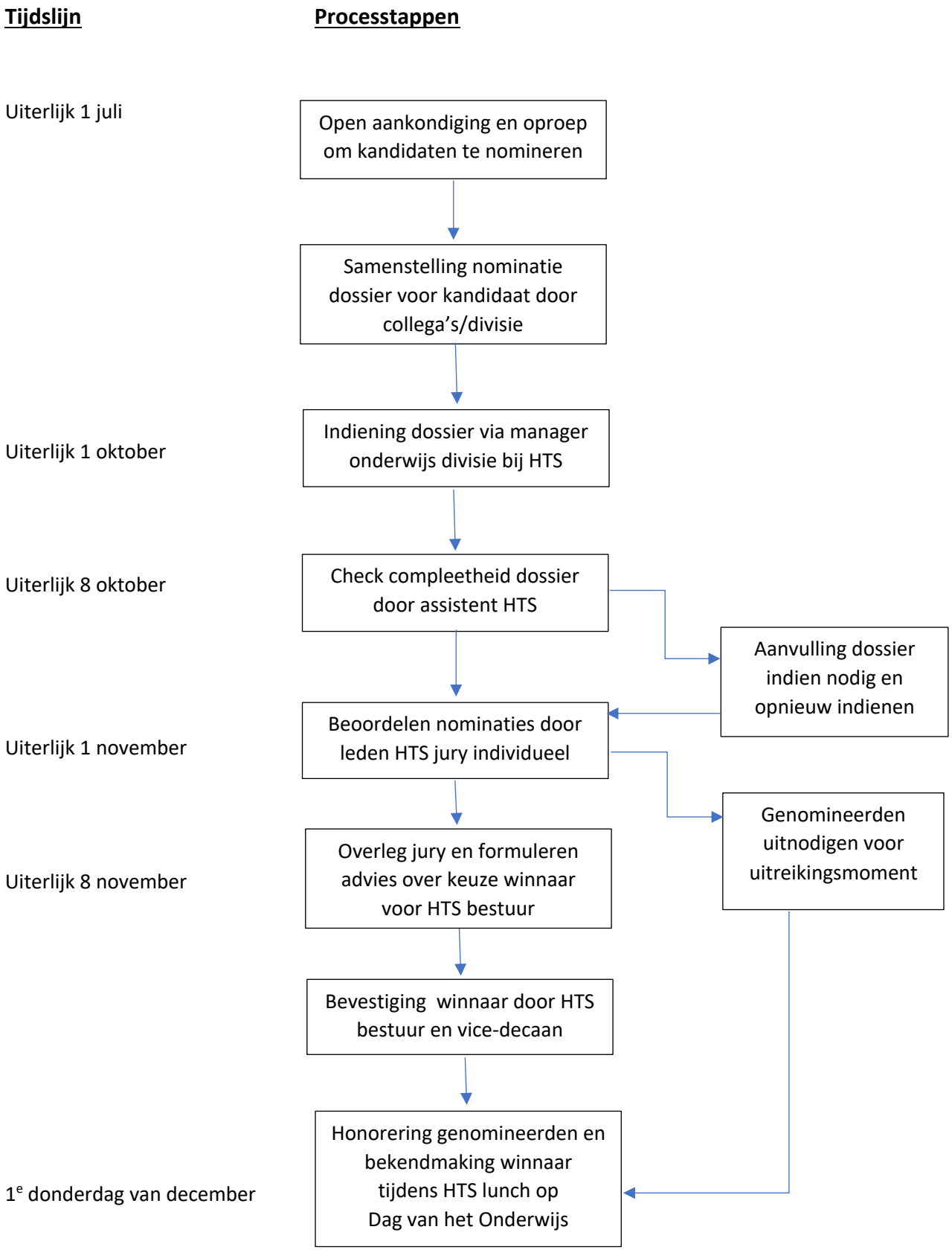Schematisch overzicht procedure HB-Onderwijsprijs