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|  | | | | | | | | | | | Meldingscode 1) | | | : | **IKA-yyxxx** | | |
| **Opsteller / melder** | | | | | | | | | | | Datum | | | : |  | | |
| Naam opsteller / contactpersoon | | | | | : | | | | | | | | | | | | |
| Divisie / afdeling / bedrijfsnaam | | | | | : dLAB / afdeling Genetica / sectie Metabole diagnostiek | | | | | | | | | | | | |
| Telefoon- / piepernummer | | | | | : | | | | | | | | | | | | |
| e-mail adres | | | | | : | | | | | | | | | | | | |
| **Soort melding** (maak een keuze) | | | | | | | | | | | | | | | | | |
|  |  | | (intern / extern 2) | | | |  | | | |  | | | | | (………..) | |
| NCA /NCB 1,2 | |  | Normelement1: …… | | | |  | | | |  | | | | |  | |
| **Omschrijving / bevinding / direct genomen maatregel 3)** | | | | | | | | | | | **Suggesties** | | | | | | |
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|  | | | | | | | | | | | | | | | | | |
| **Oorzaak** | | | | | | | | | | | | | | | | | |
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| **Omvang** | | | | | | | | | | | | | | | | | |
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| **Oplossing** (corrigerende / preventieve maatregel) | | | | | | | | | | | | | | | | | |
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| Bijlagen: | | | | | | | | | | | | | | | | | |
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| **Verantwoordelijke voor uitvoering** 1) | | | | | | | | **Ontvangst datum** | | **Deadline uitvoering** | | | **Uitvoerings-datum** | | | | **Paraaf** |
| 1. Naam : | | | | | | | |  | |  | | |  | | | |  |
| Functie : | | | | | | | |
| 2. Naam : | | | | | | | |  | |  | | |  | | | |  |
| Functie : | | | | | | | |
| 3. Naam : | | | | | | | |  | |  | | |  | | | |  |
| Functie : | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| **Operationaliteit** (controle door kwaliteitsfunctionaris) | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| Effectiviteitscontrole op later tijdstip gewenst: | | | | | |  | | |  | | |  | | | | | |
|  | | | | | | | | | | | | | | | | | |
| **Opgelost / Verbeterd** 1) | | | | **Datum / paraaf**  **Kwaliteitsfunctionaris** | | | | | | **Datum / paraaf**  **Afsluiter** | | | | | | | |
|  | | | |  | | | | | |  | | | | | | | |
|  | | | |  | | | | | |  | | | | | | | |

1. In te vullen door de kwaliteitsfunctionaris. Melding zenden naar : [kwaliteit-amz@umcutrecht.nl](mailto:kwaliteit-amz@umcutrecht.nl)
2. Doorstrepen indien niet van toepassing.
3. Indien noodzakelijk en genomen.